

# Modern Apprentice Programme 2025



NHS Grampian is looking to recruit the following position ...

## Modern Apprentice (Business Administration)

(AfC Band 2) £25,694  
37 hours per week  
2 year training contract

Are you enthusiastic and interested in making a contribution to improving the health of the population in Grampian?

If so, we are currently looking to recruit a Modern Apprentice (Business Administration) to work within our Public Health, Health Improvement team.

This role will support the planning, delivery and evaluation of designated communication and marketing projects using marketing and business administration approaches in support of the Directorates key priorities and health improvement agenda.

**A minimum of 5 National 5 Grades (or equivalent) at A, B or C in Maths, English and three other subjects of your choice**

Applicants must possess the following qualifications at the time of application:

It is hoped that the successful candidate will be able to commence employment in September 2025 and will be based at NHS Grampian Headquarters at Summerfield House, Eday Road, Aberdeen during their 2 year Modern Apprenticeship programme.

During this period the successful applicant will complete a training programme which will be coordinated by an appropriate training provider. The successful applicant will be required to complete the Business Administration qualification (SCQF Level 6) and a work based evidence portfolio in addition to other personal development activities associated with the post.

**For Informal Discussions contact:**  
**Email:**

Leah Dawson, Corporate Communications Officer  
Leah.dawson@nhs.scot

### Our Values:

In addition to the qualifications noted, we are looking for applicants who can demonstrate evidence to support our organisational 'values and behaviours' which are;

**Care & Compassion    Dignity & Respect    Openness, Honesty & Responsibility    Quality & Teamwork**

Applicants should be able to show enthusiasm for continuous learning and development, a professional attitude and a passion for working within the wider healthcare care team

**Closing Date:** Monday 18<sup>th</sup> August 2025

**Interview Date/s:** Week commencing 1<sup>st</sup> September 2025

In line with the Skills Development Scotland '**Developing the Young Workforce: Scotland's Youth Employment Strategy**' – applications are particularly welcomed from **16-19** year olds

To obtain an application pack please email:  
**gram.apprenticeships@nhs.scot**

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